



## Terms of Reference to Undertake a Baseline Assessment for the Drought Emergency Assistance Project for Rural, Pastoral and Urban Poor Communities in Somalia/Somaliland - (DEAP)

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|-----------------------------|--|
| <b>Organization</b>         | Adeso – African Development Solutions,<br><a href="http://www.adesoafrica.org">www.adesoafrica.org</a>   |
| <b>Project</b>              | Drought Emergency Assistance Project (DEAP)  |
| <b>Position Type</b>        | DEAP Project Baseline Assessment Consultancy   |
| <b>Position Location</b>    | Sanaag Region (Badhan, Dhahar and Lasqorey), Mudug Region (Hobyo, Jariban, Galdogob) and Sool Region (Bocame)  |
| <b>Duration</b>             | Thirty (30) Days   |
| <b>Reporting To</b>         | DEAP Project Manager   |
| <b>Working With</b>         | DME, DCD And DEAP Project Teams (In Part Work With the Programme Development and Quality Team in Nairobi)  |
| <b>Start Date</b>           | 27 <sup>th</sup> March, 2017   |
| <b>Application deadline</b> | 20 <sup>th</sup> March, 2017   |
| <b>Vacancy contact</b>      | Please send applications to <a href="mailto:consultancy@adesoafrica.org">consultancy@adesoafrica.org</a> – Adeso will only respond to short-listed applicants. |

### ORGANIZATIONAL BACKGROUND

Adeso is an expanding and vibrant African based international development and humanitarian organization. At Adeso, we work with African communities who are yet to realize their full potential; working inside these communities to create environments in which Africans can thrive. Our belief that economic, social and environmental security is the bedrock of a healthy community drives the nature and intent of our programming. We work to prevent and overcome situations that adversely affect community well-being by: reinvigorating the economy, developing skills for life and work, providing humanitarian aid, and influencing policy.

For the past 20 years we have strengthened rural livelihoods through environmental awareness, training, technology transfer and innovative humanitarian projects in pursuit of a peaceful, self-reliant, and greener future.

Adeso is an exciting and dynamic organization experiencing managed rapid growth. It offers sound employment conditions with opportunities for personal growth and development.

### PROJECT SUMMARY

DEAP project is 12 months USAID-OFDA funded project targeting communities in Mudug (both North and South), Sool, and Sanaag most affected by the drought, including pastoral, rural, and urban poor, with access to safe and clean water, provision of unconditional cash relief. The project will also strengthen the government's early warning systems in the management and coordination of disasters at the state and community levels. Interventions to improving water access will be context specific. Communities far from water sources (rural and pastoral communities) will be targeted via voucher-based water trucking system in line with Somalia's WASH guidelines. Through community participation,

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local water venders will be identified and contracted for water delivery to the targeted households in the rural areas. The communities will directly manage the water delivery process and this ensures community having control in the process. While, households in the urban centers that are poor and unable to buy the expensive water, the project will subsidize the water prices via provision of fuel subsidy, boreholes repairs and committees training to the catchment boreholes. With the current OFDA supported interventions, Adeso has managed to reduce the cost of water for the poor households by 40%, through the provision of fuel subsidy and boreholes repairs. Since the droughts is now more severe, the project will ensure the poor households can access water at no or minimal cost.

The proposed intervention will also build on other ongoing activities and target new beneficiaries and locations in addition to continued support to some poor households still unable to meet their survival basic needs. The overall program strategy will therefore both provide immediate lifesaving assistance and contribute to long-term recovery of the disaster affected HHs through asset restorations.

Adeso will coordinate with Humanitarian Affairs and Disaster Management Agency of Puntland (HADMA), Puntland Water Department (PASWEYN), the regional and district level local authorities, and communities on the design, targeting, and implementation of the intervention. HADMA is leading the drought response coordination in Puntland. Target locations were jointly prioritized based on the response gaps and needs. As part of the sustainable exit strategy, Adeso will coordinate with the relevant line ministries and departments in the rehabilitation of the water facilities and capacity strengthening of community-level management structures.

Under this intervention, there will be scenario planning to adjust project activities to the communities priority needs. Adeso will adjust its programming to implement recovery activities designed to counter the shocks and stresses that may set the community back. The project will also focus on restoring community assets and building of livelihoods for the most vulnerable populations, such as pastoral drop-outs. Adeso's assistance will also include skills training, rehabilitation of water points, and provision of income-generating grants to poor households who lost their livelihoods in the drought.

## BACKGROUND FOR CONSULTANCY

Adeso is seeking a competent consulting firm or qualified individuals with specialties in assessing Food security, Livelihoods, Water, Sanitation and Hygiene (WaSH) and Disaster Risk Reduction (DRR) projects to assess Adeso's Drought Emergency Assistance Project for rural, pastoral and urban poor communities in Somalia/Somaliland- (DEAP). The consultancy is for a period of 30 days and will include desk review work, field data collection, data analysis, report writing and a presentation of the findings to the field team in Sanaag and Mudug as well as Nairobi team. Adeso encourages Consultancy firms or groups who can assign consultants specialized in WASH, DRR and in Agriculture & Food security.

## OBJECTIVES OF THE ASSIGNMENT

The assignment is to carry out a comprehensive baseline survey in the project areas to generate firsthand information to be used for Project Planning, Monitoring and Evaluation. The baseline will serve as a benchmark to measure progress, as well as provide information to a wider stakeholder group on understanding the livelihood dynamics and groupings in the region. Furthermore, the assignment is requested to address the M&E aspect of the program, ensuring close monitoring and evaluation of activities and the wider impact on the target population.

The assessment will help determine the necessary economic conditions to sustain different livelihood groups and resource mapping including their status in the targeted areas. Specifically, the study will focus on food security, disaster management and Water sanitation and Hygiene indicators with a view to mitigate negative impacts and meet standard requirements under WASH and food security and livelihoods sectors.

Community mapping and profiling of target communities will also be undertaken which will include an analysis of the current situation, market opportunities, gaps, and vulnerabilities and challenges to be addressed including the market

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capacity in relation to agricultural practices, purchasing patterns, water tracking, transport and distribution networks, market absorption capacity of different skills and other livelihood products.

The assessment will help determine current market drivers and their role in creating enabling conditions for the different livelihood groups, covering contextual factors and identifying the gaps to be addressed including identification of value chains that have economic potential in both domestic and international markets.

It will also provide specific and usable recommendations for programmatic approaches to address the immediate priorities with regards to strengthening and expanding opportunities and systems. Information gathered during this exercise will form a baseline to inform programming and to share with other agencies and donors.

With regards to the WASH component, the assessment will help determine the possibility of water structures rehabilitation by the community members through cash for work including rating the number of days the workers are going take in rehabilitating those structures in relations to labor market.

The assessment will also ascertain the possibility of water and sanitation capacity building practices to be undertaken to the community water point's management groups and community members in general on how to use or manage the structures.

## DELIVERABLES

1. Inception Report: includes initial work plan and proposal for the baseline assessment outlining the proposed methodology, survey tools, process of data collection and analysis as well as final set of data-collection tools for all indicators in the log frame.
2. Draft report of the baseline assessment requesting for feedback and comments from Adeso.
3. An updated log frame using baseline assessment information.
4. Final work plans and data collection tools for approval prior to fieldwork in Sanaag and Mudug.
5. Summary version of the final report to be shared with project communities.
6. Presentation on the main findings of the draft evaluation report for final consensus building to the field team in Sanaag (involving project teams, community representatives and local authorities and country level program teams as applicable, in the presence of line ministry officials) and Programme development and quality team in Nairobi for comments;
7. A final report (three hard copies and a soft copy on CD ROM) in English not exceeding a length of 32 pages (excluding annexes) which includes:
  - a. Summary;
  - b. Introduction;
  - c. Methodology;
  - d. Findings of the baseline study. Baseline information per indicator shall be presented;
  - e. Conclusions and recommendations as per the program's outcomes, outputs, activities, and indicators;
  - f. Electronic annexes with the site-by-site raw data used for the analysis.

## SCOPE OF WORK

DEAP project baseline assessment will be done through field visits to project sites in Sool (Bocame,), Mudug (Hoby, Jariban, and Galdogob) and Sanaag (Lasqorey, Badhan, and Dhahar). Indirect data collection will be done through extensive literature review and with interviewees from different livelihood groups in the project areas. The following factors can be used to identify a cross-section of focus areas and interviewees:

- Coordination and proposed implementation-villages of the project.
- Urban / rural setting.
- Pastoralist and agro-pastoralist.

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- Levels of displacement and access to land.
- Gender, age, clan, etc.

## METHODOLOGY

The methodology will be further defined by the consultant (in the inception report) and revised at the onset of the consultancy. The expected methodology for such a baseline assessment would include direct and indirect data collection, analysis, cross-referencing and formulating recommendations. Data collection will be done through targeted locations in target areas. The consultant will finalize the methodology that suits the scope of the baseline assessment. The baseline will mainly focus on the initial assessment of the villages selected by the project. The scope of the coverage of sites will be further reviewed during the baseline survey process. Literature review of existing documents e.g. monitoring reports, existing data, previous projects etc.

It is envisaged that the methodology used during this assessment will include, but not be limited to, the following:

- Field visits in the implementation areas for sampling, data collection and observations;
- Household interviews with sampled project stakeholders;
- Focus group discussions and interviews with field staff and with sample beneficiaries and non-beneficiaries;
- Interviews with government agencies and other stakeholders;
- Reflection and feedback sessions with Adeso Nairobi, field staff and other key informants;
- Field observations for triangulation of information;
- Data analysis and validation of findings;
- Report writing and debriefing with project team and HQ management teams.

## WORKPLAN FOR THE EVALUATION

A work plan for this assignment should be developed in relation to the methodology suggested by the consultant, and the number of days set for this assignment. This will include a one day briefing on the findings to get input from project staff, as well as build consensus around the recommendations.

## QUALIFICATIONS

- At least one consultant with Post graduate degree in FSL, WASH and Agriculture or related field.
- At least five years of hands-on experience in conducting assessments, mid-term reviews and evaluations.
- Experience leading project evaluations/mid-term reviews is essential;
- Must have profound knowledge in economic analysis of emergency/development projects;
- Familiar with issues related to water resource management (especially subsurface dams and hydro dynamic shallow wells) and agro pastoralist farming practices within Somali cultures;
- Familiar with environmental issues and semi-arid and arid lands;
- He/she must be experienced in developing and implementing gender sensitive evaluation methodologies in WASH, Agriculture and other food security frameworks;
- Experience in assessing DRR interventions and contingency planning;
- Ability to assess/review critically the project activities and results;
- Good knowledge and experience in survey design, implementation of surveys and statistical data analysis is required;
- Experience in the use of participatory appraisal techniques in data collection;
- Previous work experience in Somalia and knowledge of Somali culture is essential.

## COPYRIGHT AND INTELLECTUAL PROPERTY RIGHTS

In consideration of the fees paid, the Consultant expressly assigns to Adeso any copyright arising from the works the consultant produces while executing this contract. All images (whether used for online or print purposes) must however bear the consultant's photo credit, as specified by international intellectual property rights. The consultant

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#### CODE OF CONDUCT

All evaluators and evaluation processes must abide by Adeso's HR Code of Conduct and Adeso's Child Protection Policy.

#### APPLICATION PROCESS

All applications should be sent to [consultancy@adesoafrica.org](mailto:consultancy@adesoafrica.org) by **20<sup>th</sup> March, 2017** with **"DEAP Baseline Assessment"** on the subject line. The selection committee will review all applications as they arrive. All applicants must meet the minimum requirements described above, and those unable to meet these requirements will not be considered.

Each application package should include the following:

- A one page application letter addressing the consultant's previous experience and how it's relevant to the proposed assignment. It should also indicate the candidate's availability and consultancy rates.
- A detailed full-fledged Proposal detailing how the candidate proposes to undertake the whole exercise.
- Detailed comprehensive budget.
- Samples of recently written reports on similar assignments.
- Updated CVs for all consultants including relevant work experience and qualifications.
- Contact details for three referees

**Applications not including all of the above information will not be reviewed.** Adeso is an equal opportunity employer.

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